alma start Guide

for

NEW PARENTS

STEP 1

Log onto **https://isak.almastart.com/** to create an account.

To create an account, you need to enter the following information:

- First Name *(Note: This account is for you, not your child. Please fill information as it appears on formal documents)*.
- *Last Name*
- E-mail address

Note: *Your Alma account is your access to everything related to your child/children's schooling.*
Please save your credentials for future reference.

STEP 2

Password Requirements:

- Length between 7 - 30 characters and include at least 3 of the following:
- Uppercase letter
- Lowercase letter
- Number (0-9)
- Special character ($ # ! ^ *)

Note: Before an account can be used, your email must be confirmed. Once you have created your account, you'll be taken to a confirmation screen. A link will be sent to the email you provided. If you lose the link, you can easily click "**resend confirmation**."
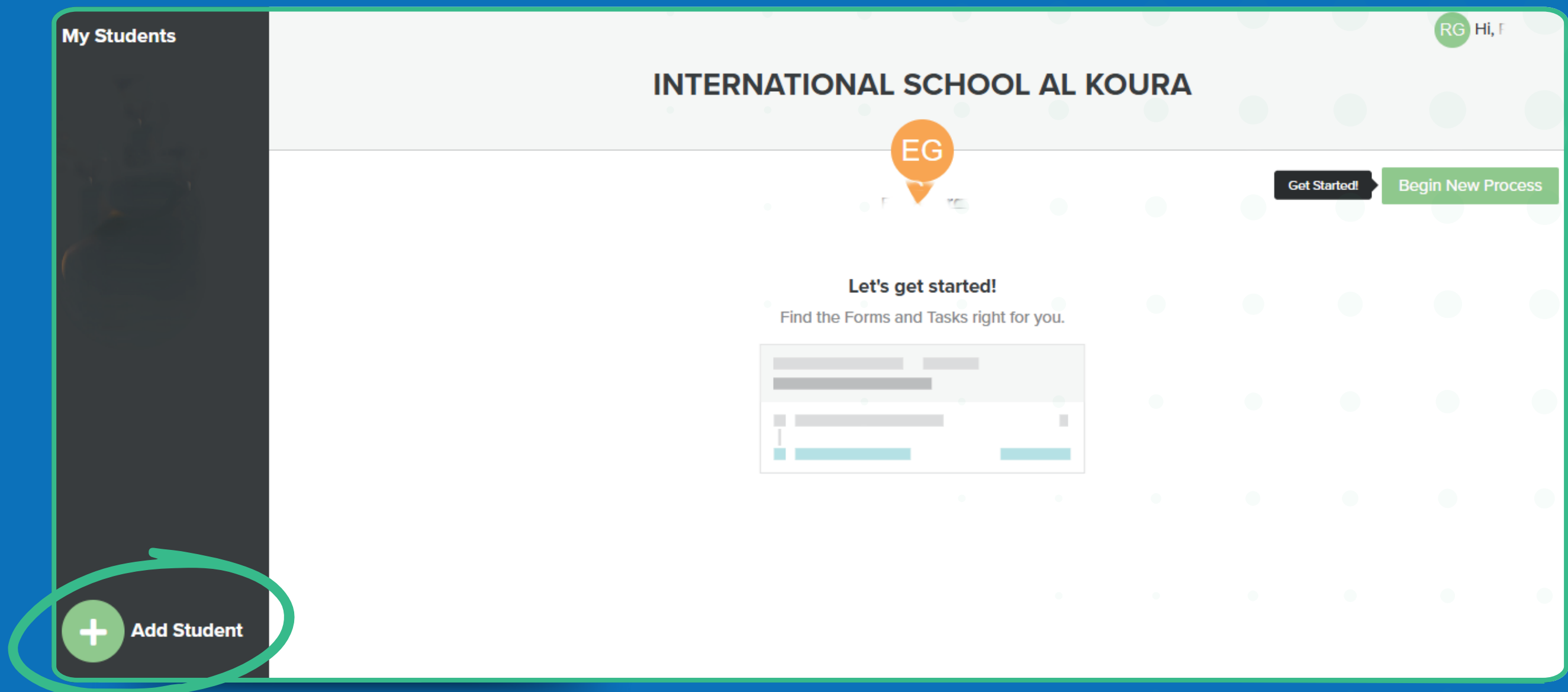
STEP 3

- After confirming your email, you will be returned to the login page
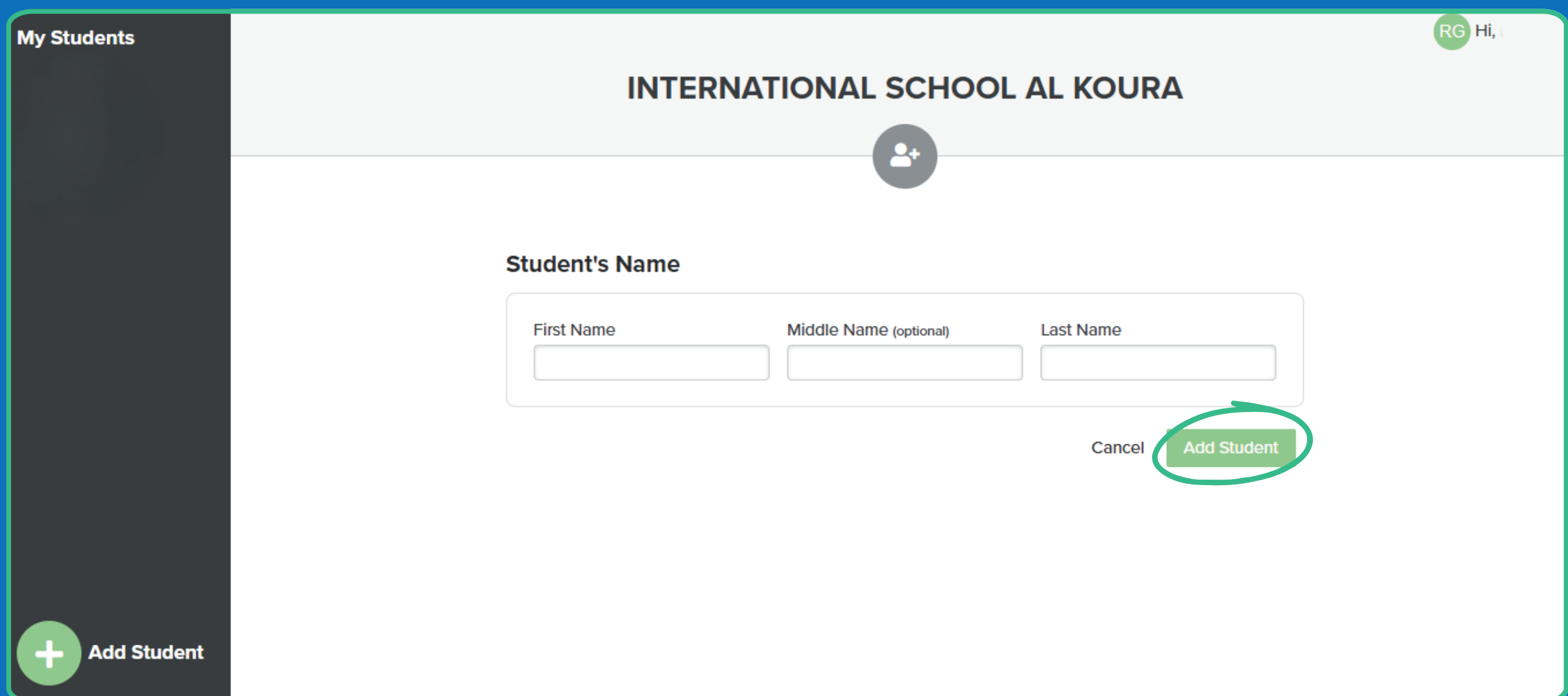- Sign in with the Email and password you just created

STEP 4

To add a new student, click the **+ Add Student** button on the left side of the screen.

STEP 5

Enter the student's first, middle and last name as they appear on official documents and click the **Add Student** button.

STEP 6

Click the **Begin New Process** button to complete the application process for child #1.